

## **Certificate of International Internship**

The Certificate of International Internship is awarded by UNB to recognize UNB students and recent graduates who have had a significant international experience under the auspices of the University.

International internships will be of three kinds: those which involve volunteer work in another country; those which involve paid employment in another country, as on a coop program or a UNB international contract teaching project; and those which involve acquiring international experience by participating in a work/study project in another country.

To be eligible for the certificate,

- a) a candidate must be either a student at UNB who has completed at least fifty per cent of the requirements toward a degree or a graduate within five years of graduation.
- b) the international internship must be arranged in conjunction with a UNB faculty or other academic program, although it does not need to be for academic credit
- c) The international internship must have a minimum duration of one term, which would normally be spent outside Canada, although it could be possible to spend no less than six weeks outside Canada provided that a further six weeks was spent in academic preparation for and follow-up from the internship.

The procedure for obtaining a Certificate of International Internship:

1. Once the internship has been arranged, the student notifies the Director of International Relations (UNB Fredericton) or the Director of the International Office (UNB Saint John) of the intention to participate in an internship and indicates the name of the supporting member of faculty or staff who has assisted with the arrangements.
2. On return to Canada, the student submits a report on the internship, signed by the student, supervising member of faculty or staff and the Dean of the Faculty, to the Director of International Relations (UNB Fredericton) or the Director of the International Office (UNB Saint John).
3. The Director of International Relations (UNB Fredericton) or Director of the International Office (UNB Saint John) approves and presents the Certificate and notifies the Registrar of the applicable campus.
4. All such certificates will require approval of the appropriate Senate, and the Board of Governors, in the normal way.
5. The Registrars will develop the appropriate notation for the certificate to appear on the student's transcript.